

## **SCHEME OF RECRUITMENT FOR THE POST OF IT ASSISTANT OF JAYA CONTAINER TERMINALS LIMITED**

**POST : *IT ASSISTANT (B-3 NT)***

### **QUALIFICATIONS**

1. Passing of G.C.E (A/L) in three subjects in the new syllabus or Four subject in the old syllabus (One sitting).

And

2. Should have completed a Certificate Course in Information Technology
3. Good communication skills in English preferably with IT knowledge

### **EXPERIENCE**

minimum of 03 year experience from the relevant field in a recognized/reputed institution.

### **AGE**

Should be less than 30 years of age

### **THE ROLE**

- I. Hardware and software system updates
- II. Network and updating the relevant network process.
- III. Update and repair internal computer networking.
- IV. Updating and repairing printers
- V. Any other IT related duties

### **SALARY SCALE (B-3 NT)**

RS : 39,965 – 5 x 375 :10 x 405 - Rs.45,890/=