

Filling of Vacancies in Western Province Public Service

APPLICATIONS are hereby called for recruitment to the following posts vacant at present in Mirigama Pradeshiya Sabha from qualified persons who are permanent residents in the Western Province.

Applications prepared as per specimen form given in this notification to be filled and sent under registered post addressed to "Secretary, Mirigama Pradeshiya Sabha, Mirigama" along with copies of Educational Certificates, Certificates of professional qualifications, Certificates to prove residence and Birth Certificate to be reached on or before 20.10.2017.

The applied post should be written as "For the post of" on the top of left hand corner of the envelope consisting the application. Incomplete and lately received applications will be rejected. The applicants those who are already in Government/Provincial Public Services should forward their applications through the heads of their Departments.

| <i>Serial No.</i> | <i>Post</i> | <i>Nos.</i> | <i>Salary Scale</i> | <i>Educational and Other Qualifications</i> |
|-------------------|--|-------------|--|--|
| 01 | Driver (Primary Technical Grade III) | 02 | PL 3-2016 Rs. 25,790 -10x270 - 10x300- 10x330 - 12x350 - Rs. 38,990 There is a boundary of punctuality before step 04. | See Note 01 |
| 02 | Dispenser (Primary Semi Technical Grade III) | 01 | PL 2-2016 Rs. 25,250 -10x270 - 10x300 - 10x330 - 12x350 - Rs. 38,450 There is a boundary of punctuality before step 04 | 06 passes including two credit passes in G. C. E. (O/L) not exceeding two sittings (5 subjects from these should be passed in one sitting). One year experience in this field in a Government Ayurvedic Dispensary or a Government recognized registered Ayurvedic Dispensary |
| 03 | Library Assistant (Primary Non-technical Grade II) | 03 | PL 1-2016 Rs. 24,250 -10x250 - 10x270 - 10x300 - 12x330 - Rs. 38,410 There is a boundary of punctuality before step 04 (from step 12) | 06 passes including two credit passes in G. C. E. (O/L) not exceeding two sittings (5 subjects from these should be passed in one sitting) |
| 04 | Road Labourer (Grade III) | 09 | PL 1-2016 Rs. 24,250 -10x250 - 10x270 - 10x300 - 12x330 - Rs. 38,410 There is a boundary of punctuality before step 04. | Should have passed Grade 8 (Year 9) at least |
| 05 | Health Labourer (Grade III) | 08 | PL 1-2016 Rs. 24,250 -10x250 - 10x270 - 10x300 - 12x330 - Rs. 38,410 There is a boundary of punctuality before step 04. | Should have passed Grade 8 (Year 9) at least |

Note No. 01

01. *Educational and the other qualifications required for the post of Driver :*

- Minimum educational qualification is at least six (06) passes including two (02) Credit passes for the subject Sinhala/Tamil in G. C. E. (O/L) Examination in not exceeding two sittings (minimum 05 passes in one sitting),

- (ii) Should possess a Competence Certificate issued by the Commissioner of Motor Traffic to drive private/hiring station wagon vehicles of the tare weight of less than 24 hundred weight. (Should possess a Driving License valid to drive Vehicles Class C and C1 or Class B as per to the new driving license and that must have been obtained at least 03 years before the recruitment).
- (iii) Should possess a good knowledge of Highway Code.
- (iv) Should have minimum 03 years working experience as a driver after obtaining the Driving License (that should be proved with certificates).
- (v) Minimum height must be 5 feet.
- (vi) Must be physically fit to be employed in day and night and must be with perfect eye vision.
Recruitment will be based on professional test and a normal interview.

02. General Conditions :

- (a) This post is permanent and pensionable.
- (b) You should contribute to Widows/Widower and Orphans Fund.
- (c) Selected candidates will be subject to a probation period of 03 years. If punctuality, work and behaviour were found to be satisfactory, this appointment will be made permanent at the end of the probation period. Those who are already in Government/Provincial Public Services will be subject an observation period of 01 year.
- (d) Age limit should be not less than 18 years and not over than 45 by the date of calling applications. (A copy of Birth Certificate should be attached) (Maximum age limit is not applicable for the applicants those who are already in Government/Provincial Public Services).
- (e) Applicants should be citizens of Sri Lanka by descent or registration.
- (f) Applicants should be with good character and good health. In case if selected should appear before a government physician within one month for a medical test and if it was found to be physically not fit, the appointment will be nullified.
- (g) Applicant should not be a person found guilty by a court under Penal Code.
- (h) Applicant should be a permanent resident of the Western Province for the last 03 years from the date of accepting applications. (Grama Niladhari Certificate attested by Divisional Secretary should be attached).
- (i) Applicant should not be a person dismissed from Government/Provincial Public Services or made retirement under Circular No. 44/90 of Public Administration.
- (k) Applicant must be subject to the Official languages policy.

Procedure of Recruitment :

- (a) The qualified candidates will be selected through an interview as per to Public Administration Circular 24/95 after inspecting the applications received for these posts.
- (b) Recruiting will be done to fill the existing vacant situations on marks obtained in the interview.
- (c) All powers for revising or postponing or cancelling of this notification before calling applications or on its process lies with Secretary to the Mirigama Pradeshiya Sabha.

Secretary,
Mirigama Pradeshiya Sabha.

APPLICATION

FOR THE POST OF IN MIRIGAMA PRADESHIYA SABHA UNDER WESTERN PROVINCE PUBLIC SERVICE

01. Name with initials :_____.
02. Name denoted by Initials :_____.
03. Date of Birth :_____. Age on 01.10.2017 :_____.
04. Permanent Address :_____.
05. District of Permanent Resident :_____.
06. National Identity Card No. :_____. Telephone No. :_____.
07. Gender Male/Female :_____.
08. Other qualifications (Attach photocopies) :
 - (i) Educational Qualifications :_____.
 - (ii) Professional Qualifications :_____.
 - (iii) Experience :_____.
09. If you were already employed in this Pradeshiya Sabha/another institution :
 - (i) Your present post :_____.
 - (ii) Date of appointing to that post :_____.
 - (iii) Nature of that appointment (Permanent/Casual/Acting/c contract) :_____.
10. Whether you have ever been found guilty by a court :_____.

I do hereby declare that information provided by me in this application are true and correct. In case any of the information contained here found to be false or incorrect in advance of selecting to this post would liable to disqualify me and I am well aware that I would be dismissed from service if any such matter proved so even after appointing.

_____,
 Signature of the Applicant.

Date :_____.