

**MINISTRY OF NATIONAL COEXISTENCE,
DIALOGUE AND OFFICIAL LANGUAGES**

**Open Competitive Examination for Recruitment
to the Post of National Integration Co-ordinator,
Grade III – 2018**

APPLICATIONS are invited from eligible Sri Lankan citizens for the Open Competitive Examination for recruitment to the post of the National Integration Co-ordinator, Grade III, to fill the existing vacancies in the Ministry of National Coexistence, Dialogue and Official Languages.

02. Eligible candidates will be selected for appointment to the post of National Integration Co-ordinator, Grade III, in the order of merit based on the results of a written examination and a speech and listening test to be conducted by the Ministry of National Coexistence, Dialogue and Official Languages.

03. The number of persons to be selected for appointment and the effective date of the appointment will be determined by the Secretary to the Ministry. The Secretary to the Ministry reserves the right not to fill any particular number of vacancies or any of the vacancies.

04. Monthly salary scale (As per Pub. Ad. Circular No.03/2016) – Rs. 27,140 -10x300-11x350-10x495- 10x660 - Rs. 45,540.

05. The post is permanent and you should be subject to the policy decision to be taken by the government in the future regarding the pension system.

06. *Eligibility*.– The following are the eligibilities for recruitment to the post of National Integration Co-ordinator, Grade III. It is compulsory that the applicant possess all the eligibilities relevant to the post on or before the closing date of application.

6.1 Educational Qualifications :(a)

- (I) Passing the General Certificate of Education (Ordinary Level) Examination in six (06) subjects in one sitting with credit passes for Sinhala/Tamil/English and Mathematics and with credit passes for any other two (02) subjects.

And

- (II) Passing at least one subject at the General Certificate of Education (Advanced Level) Examination (excluding the Common General Test).

And

- (b) (I) A simple pass (S pass) or a higher pass for the other official language (Sinhala/Tamil) as the Second Language at the General Certificate of Education (Ordinary Level) Examination

Or

- (II) Possessing a certificate from a government recognized institution for the completion of a 6 month - course on the other official language (Sinhala/Tamil)

Note. Applicants are required to have fulfilled all eligibilities under (a) above and one eligibility under (b) above.

6.2 *Vocational Qualifications*.– not applicable

6.3 *Experience*.– not applicable

6.4 *Physical Fitness*.– Applicants should be physically and mentally fit to serve in any part of Sri Lanka and discharge his/her official duties.

6.5 *Others* :

- (i) Should be a citizen of Sri Lanka ;
(ii) Applicant should possess an excellent moral character.

6.6 *Age Limit*.– applicants should not be less than 18 years and not more than 35 years of age on the closing date of the applications.

07. Examination Procedure :

7.1 Written examination will consist of 02 question papers. The examination will be conducted in Sinhala/Tamil/English mediums and any request for change of medium applied for will not be allowed subsequently.

7.2 The examination will be conducted island wide in the towns given in Schedule I. Request

for change of town applied for will not be allowed subsequently. If the number of candidates applied for a particular town is not sufficient the candidates will be transferred to an examination centre in a nearby town. (This question paper will be prepared in order to assess the eligibility and ability of the applicant to discharge his/her duties).

7.3 The decision of the secretary to the Ministry of National Coexistence, Dialogue and Official Languages in regard to conducting of the examination and releasing of results will be final.

08. *Scheme of recruitment :*

(a) Recruitment will be made on the results of a written examination and an oral test. All applicants who score marks more than 50 for the second language proficiency test and more than 40 marks for the aptitude test in the written examination will be called for the speech and listening test. A number of applicants double the number of existing vacancies, on priority basis out of the applicants who secure more than 50 marks at the speech and listening test will be called for the general interview for checking their basic eligibilities. Recruitment will be made for existing vacancies based on the priority order of the total marks thus secured.

(b) *Details of the examination :*

<i>Subject</i>	<i>Subject No.</i>	<i>Duration</i>	<i>Total marks</i>	<i>Pass marks</i>
1. Second language proficiency	01	01 hour	100	50
2. Aptitude test	02	01 hour	100	40
3. Speech and listening	03	01 hour	100	50

<i>Name of the paper</i>	<i>Curriculum</i>
Second language proficiency	This paper consists of a set of questions to assess applicant's ability to express ideas, comprehension, spelling and usage of simple sentences in the second language
Aptitude test	This paper consists of a set of questions to assess applicant's statistical ability, argumentative talent and the general knowledge
Speech and listening	this test is to assess the applicant's second language speech and listening skills

09. *Punishment for false information.*— Particulars should be furnished very cautiously and perfectly when the application form is perfected. The candidature of any candidate will be cancelled before the examination or while the examination is being conducted or after the examination or at any time if it is revealed that he/she is not eligible according to the rules and regulations relating to this examination. If it is found at anytime that the particulars furnished by the applicant are false he/she is liable to be dismissed from government service.

10. *Examination fee.*— Examination fee is Rs. 500. The examination fee could be paid at any District Secretariat or Divisional Secretariat located in any part of the country so as to be credited to the Income Head 2003-99-00 of the Commissioner General of Examinations and the receipt obtained should be affixed, pasting by an edge of it, on the specified space in the application. It will be useful if a photocopy of the receipt is kept with the applicant. The receipt for the payment of the fee is compulsory to have been issued in the name of the applicant.

Note:

10.1 Applicants who had applied for the post concerned by paying due examination fee as per the *Gazette* dated 31.03.2017 should apply again only if required qualifications have been changed. Such applicants are not required to repay examination fees.

11. Application form should be prepared using A4 (24x.29 cm.) size papers.

- (a) Application form should be prepared in the manner that the paragraphs from No. 01 to 2.4 appear in the first page ; and
- (b) The paragraphs from No.03 onwards appear in the rest of the pages.
- (c) In preparation of the application form, the name of examination at the top of the form (heading) should be stated in English too in addition to the name furnished in Sinhala or Tamil if the application is made in Sinhala or Tamil.

The relevant particulars should be clearly written in the own hand writing of the applicant. The applicant is responsible for any losses for not perfecting the application correctly. It will be useful for the applicant to keep a photocopy of the application with him. The applicant should ensure that the application form perfected by him is in accordance with the specimen form appearing in the examination notification. Application which is not in accordance with the specimen form is liable to be rejected.

11.1 The words "Open Competitive Examination for Recruitment to the post of National Integration Coordinator, Grade III - 2017" should be written on the top left hand corner of the envelope enclosing the application.

11.2 The signature of the applicant in the application form should be certified by a principal of government school or a Commissioner of Oaths or a Justice of Peace or an authorized officer of the security forces or a notary public or a police officer holding Gazette post or an officer holding permanent post in government service and in receipt of an annual salary of Rs. 240,360 or more.

11.3 Perfected application form should be sent to the following address by registered post on or before **25.05.2018**:

Secretary
Ministry of National Coexistence, Dialogue and Official Languages,
No. 40, Buthgamuwa Road,
Rajagiriya.

12.

12.1 One of the following documents should be produced to the officer in charge of the examination centre to establish the identity of the candidate:

* Valid National Identity Card issued by the Department of Registration of persons.

* Valid Passport.

12.2 Admission card with the signature of the candidate duly certified should be submitted to the officer in charge of the examination centre on the day of the examination.

13. The Secretary to the Ministry will decide on any matter not referred to herein. All applicants are bound to adhere to the general examination rules and regulations published in this *Gazette*.

M.Y.S. DESHAPRIYA,
Secretary,
Ministry of National Coexistence,
Dialogue and Official Languages.

No. 40, Buthgamuwa Road,
Rajagiriya,
09th April, 2018.

SCHEDULE I

Town Names and Town Numbers :

<i>Town Name</i>	<i>Town No.</i>
Colombo	01
Kandy	02
Matara	03
Batticaloa	04
Kurunegala	05
Anuradhapura	06
Badulla	07
Rathnapura	08
Jaffna	09

SPECIMEN APPLICATION FORM

THE OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF NATIONAL INTEGRATION CO-ORDINATOR, GRADE III – 2018, OF THE MINISTRY OF NATIONAL COEXISTENCE, DIALOGUE AND OFFICIAL LANGUAGES

THE name of the examination given at the top of the specimen form should be included at the top of the application in English as well in addition to the name in Sinhala or Tamil if the application is made in Sinhala or Tamil.

(For official use)

Medium selected for the examination :

Sinhala – 2

Tamil – 3

English – 4

(Write the relevant number in the cage)

* State the name and the number of the town selected for sitting for the examination as stipulated in the *gazette* notification:

Name and No. of the town

Town	Town No.

(see 7.2 of the *Gazette* notification)

1.0 1.1 Name with initials (initials last) : _____.
(in English capital letters) *i. e.* PERERA, A. B. C.

1.2 Full name : _____.
(in English capital letters)

1.3 Full name : _____.
(in Sinhala/Tamil)

1.4 National Identity Card Number :

1.5 Gender :

Female – 1

Male – 2

(Write the relevant number in the cage)

2.0 2.1 Permanent address : _____.
(Write in English capital letters)

2.2 Permanent address : _____.
(In Sinhala/Tamil)

2.3 Address to which the admission card is to be sent
(in English capital letters) : _____.

2.4 Telephone Number (if available) : _____.

3.0 3.1 District in which the applicant is permanently residing : _____.

3.2 Divisional Secretary's Division : _____.

3.3 Period of residence : _____.

3.4 Grama Officer's Division : _____.

4.0 Date of birth :

Year : _____, Month : _____, Date : _____.

Age on 25.05.2018 :

Years : _____, Months : _____, Days : _____.

5.0 Educational qualifications:

5.1 Particulars relating to G. C. E. (O/L) :

(i) Year of examination and month : _____.

(ii) Examination number : _____.

(iii) Results :

Subject	Grade	Subject	Grade
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

5.2 Particulars relating to G. C. E. (A/L) :

(i) Year of examination and month : _____.

(ii) Examination number : _____.

(iii) Results :

Subject	Grade	Subject	Grade
1.		3.	
2.		4.	

6.0 Have you ever been found guilty in a court of law at any time for any charges ?

(Tick ✓ in the relevant cage)

Yes

No

(If yes, state particulars) : _____.

7.0 Particulars of receipt obtained for payment of examination fee :

(i) Office at which the examination fee was paid : _____.

(ii) Receipt number and date : _____.

(iii) Amount paid Rs. :_____.

Firmly affix here the receipt obtained for examination fee. (Applicant to keep a photocopy of the receipt.)

8.0 Certification by applicant:

(a) I declare that all particulars furnished by me in this application are true and correct to the best of my knowledge. I agree to bear any loss for not completing any part of the application form and/or for completing the form incorrectly. Further, I declare that all parts of this form have been completed by me.

(b) I am aware that I will get disqualified before the appointment is made or dismissed from service

after the appointment is made if the declaration made by me is proved to be false.

(c) I further declare that, I will abide by the rules and regulations enforced by the Secretary of the Ministry of National Coexistence Dialogue and Official Languages relating to the conducting of examination and abide by the decisions relating to the releasing of results.

(d) I shall not later on change any particulars furnished here.

_____,
Signature of applicant.

Date :_____.