

CALLING OF APPLICATIONS FOR THE RECRUITMENT OF GRADE III OF SPORTS COACH OF WESTERN PROVINCIAL PUBLIC SERVICE – 2018

APPLICATIONS are hereby invited for the Open Competitive Examination for selection of qualified individuals to be recruited for the vacancies of Grade III of Sports Coach/ District Sports Coach as per section. 1.1 of recruitment and promotion scheme of post of Sports Coach by Western Provincial Public Service Commission.

02. Sports fields and number of vacancies :

Vacancies prevail in following sports fields. The Western Provincial Public Service Commission has the final decision of recruiting for current vacancies or for the vacancies that occur in future. Recruitment will be done according to the number of vacancies that prevail in each field of sports.

<i>Sports Field</i>	<i>Number of Vacancies</i>
Kabaddi	01
Netball	01
Volleyball	01

03. Service Conditions :

- (i) This post is Permanent. Pensionable. You should adhere to the policy decisions taken by the government regarding the pension scheme that you are entitled for. Further should adhere to the relevant service minute and the service conditions of the government. You should contribute to Widows'/ Widowers' and Orphans Pension Scheme and should pay subscription fees as prescribed by the government from time to time.

- (ii) You should discharge the obligations and responsibilities of your duty conforming to all rules, regulations, orders and procedures that will be imposed by the Hon. Governor of Western Province with regard to the Western Provincial Public Service. Also, you will be subjected to the provisions of the Establishment Code of the Democratic Socialist Republic of Sri Lanka and Western Provincial Council, Code of Procedural Rules of the Western Provincial Council, Financial Regulations of the Government and Western Provincial Council, other regulations issued by Western Provincial Public Service Commission, circulars and instructions and amendments issued from time to time with regard to them.
- (iii) Before expiry of 5 years from the date of assuming duties of the post, other official language proficiency should be obtained as per Government Official Language Policy.
- (iv) Recruited officers are being subjected to a probationary period of three years and the service of the post is limited to Western Province.

04. Salary Scale :

The Salary scheme for this post will be the salary scale of Rs. 31,040-10x445-11x660-10x730-10x750- Rs. 57,550/- (MN 3-2016) as per no 3/2016 and the first schedule of Government Administrative Circular dated 25.02.2016. But that salary will be paid to you according to the provisions of its second schedule.

05. Common qualifications must be completed as follows:

- a) Should be a citizen of Sri Lanka.
- b) Must be physically and mentally fit to be deployed and to fulfill the duties of the post with in any part of Western Province
- c) Should be a permanent resident of Western Province for a continuous period of at least 03 years immediately preceding the closing date of applying.
- d) Age limit must be not less than 18 years and not more than 45 years (The maximum age limit will not be applicable if the applicant is already in Public or Provincial Public Service.)
- e) All the qualifications that are stated in this advertisement to recruit for this post must be fulfilled by 2018.06.18 and should be of excellent character.

06. Educational and other qualifications should be fulfilled as follows:

- i. Having passed G.C.E. (O/L) with 06 subjects including merit passes for Sinhala/ Tamil, Mathematics and obtaining a credit pass for English language in not more than two attempts. Five (05) subjects from that should be passed in the first attempt.

AND

- ii. Having completed a service period of 05 years in Public service (including Western Provincial Public Service) or in a government corporation as a sports officer or in an equivalent post in the relevant field.

AND

- iii. Having a coaching license issued by sports board relevant to the field as per No. 25 of 1973 of National Government Council.

OR

Having obtained a diploma certificate of Sports Coach not less than 06 months by National Institute of Sports Science or Army/ Navy/ Air Force Training School.

IF NOT

- iv. Having obtained a certificate issued by the relevant sports board to confirm as a sportsman that represented Sri Lanka in international competitions with completing the qualifications of above (i) and (ii), with G.C.E. (O/L) qualification, as per application calling notification.

07. Recruitment Procedure –

Candidates will be subjected to written tests that consist of separate question papers for each fields. Recruitments for the vacancies will be done by subjecting the top candidates of priority list that obtained the highest marks for the written and practical to a general interview.

According to the applied sports field, will be directed to written tests and entered to priority lists. Candidates who do not pass the practical test will not be entered in to relevant priority lists. The applied sports field will not be allowed to change later.

08. Details of Written test:

Written examination for recruitment of sports coach will be consisted of two papers. This examination is conducted on Sinhala, Tamil and English mediums and the medium applied will not be allowed to change later. Candidates should obtain at least 40 marks to pass the written examination. Passed candidates of written examinations will be directed for the practical test.

<i>Syllabus</i>	<i>Total Marks</i>	<i>Time</i>	<i>Maximum Marks</i>	<i>Pass Marks</i>
1. The paper consists of 60 short questions testing the sports training fields of coaching theory, speed, energy, endurance, flexibility and agility.	60	45 minutes	100	40
2. The paper consists of another 02 questions that are related to the coaching field.	40	01 hour		

09. Details of Practical Test (Cooper Test) :

Passed candidates of written examinations will be directed to the practical examination. Candidates should obtain at least 40 marks to pass this test.

<i>Syllabus</i>	<i>Total Marks</i>	<i>Maximum Marks</i>	<i>Pass Marks</i>
1. 1000 Meters – 04 minutes	20	100	40
2. 50 Meters – 10 seconds	15		
3. Shuttle Run – 12 seconds	20		
4. Stand long jump – Longer distance	15		
5. Dips – Number of dips per minutes	15		
6. Accurate Target	15		

10. Examination Fees:

Every applicant must pay an examination fee to Western Provincial Council. The examination fee for this examination is Rs. 600/-. That examination fee should be paid in cash to any of the Divisional Secretary's Office within the Western Province on or before the closing date of applications as to be credited to the Western Provincial Revenue Heading 20-03-02-99 and

the receipt obtained should be affirmed firmly to required field of the application. Retaining a photocopy will be useful. The fee paid for this examination will not be refunded fully or in half under any circumstances. Further, stamps or money orders will not be accepted for examination fee.

11. Method of Applying:

- (a) Application should be in conformity with the specimen application given in this notice should be self-prepared and filled using both side of the A4 size paper. No. 01 to No. 04 paragraphs should be on the first page and the paragraphs from No: 05 onwards should be on other pages. Applications that are not in conformity with the specimen application form and applications with incomplete information will be rejected without prior notice. Candidates are supposed to bear the loss of sending incomplete applications. (Retaining a photo copy of the application with you will be useful).
- (b) When preparing applications, the name of the examination at the heading, must be stated in English on Sinhala applications and Tamil applications.
- (c) The completed application form should be sent by Registered Post to the "Secretary, Provincial Public Service (W.P.), No 109, Maha Veediya, Battaramulla" so as to reach on or before 18.06.2018. The top-left hand corner of the envelope containing the application should clearly bear the words **"Competitive Examination for Recruitment to Grade III of Sports Coach of Western Provincial Ministry of Sports. – 2018"**. Any application received after this date will not be accepted.
- (d) Western Provincial Public Service Commission will allow all applicants who have applied according to the qualifications in the notice and prepared and paid the relevant examination fee under the pre assumption of fulfilling all the qualifications. Incomplete applications in every way will be rejected without any notice. Any complain will not be considered regarding being lost or late at the post. Issuing an admission will not be considered as qualifying for this post. If it is revealed at the time of interview that the applicant does not possess the required qualifications, his/ her candidature will be revoked.
- (e) It will not be informed that the applications are being received. As soon as the admissions are issued, it will be published by notice on the official web site of Western Provincial Public Service Commission www.psc.wp.gov.lk. If the admission is not received after 02 days of such notice it should be informed to Western Provincial Public Service Commission as stated in the notice. Should be inquired from Western Provincial Public Service Commission with the photo copies of application and receipt with the receipt of registering the letter stating the name, address NIC number and the name of the examination.
- (f) Signature of the applicant should have been attested by an authorized officer, Applicant appearing from any institution should have got his signature attested by the Head of the Institution on an officer authorized by him and other applicants should have got their signature attested by the Principal of a government school / retired officer, Grama Niladhari of the relevant division, Justice of Peace, Commissioner of Oaths, Attorney-at-Law, Notary Public, Commissioned officer of three forces, an officer of government of provincial government or permanent staff officer grade drawing an annual consolidated salary of Rs. 240,360/- or above chief incumbent of a Buddhist temple or a priest of any other denomination in charge of a religious place or member of the Clergy holding a high position.

12. Entry to the examination:

- (a) On the assumption that only those who possess qualifications will send in applications, the Western Provincial Public Service Commission will issue admission cards to all persons whose accurate applications have been received. An applicant who face the examination must face the examination at the required examination center and on the first day should produce the admission to the Supervisor. An applicant that fail to produce his/ her admission will not be permitted to sit examination.
- (b) Candidates are subjected to the rules and conditions regulated by the Western Provincial Public Service Commission regarding the examination. They will be subjected to a punishment prescribed by the Western Provincial Public Service Commission in case of breach of such rules or conditions.

13. **Identification of Candidates:** A candidate will be required to prove his/ her identity at the examination hall to the satisfaction of supervisor for each subject offered. For this purpose, any of the following documents will be accepted.

- (i) National Identity Card issued by Department of Registration of Persons.
- (ii) A Valid Passport issued by Department of Immigration and Emigration.

14. **Furnishing false information:** If a candidate is found to be ineligible, his/ her candidature is liable to be cancelled at any stage prior to, during or after the examination. If any of the particulars furnished by a candidate is found to be false with in his knowledge or if he has willfully suppressed any material fact, he/ she will be liable to dismissal from the Public Service.

15. Examination Method:

- i. This examination is conducted in Sinhala, Tamil and English mediums.
- ii. An applicant should answer every question paper at the examination in one language medium.

16. Publishing the list including the names of qualified applicants from this examination will be done by Western Provincial Public Service Commission by informing candidates in private, by post or through www.psc.wp.gov.lk.

17. Western Provincial Public Service Commission has the final decision regarding the relevant facts that are being disclosed/ undisclosed by this application calling notification.

18. If there are any inconsistency in the translations of English and Tamil translations of this newspaper notification Sinhala medium advertisement shall prevail.

HEMANTHA SAMARAKOON,
Secretary (*Acting*),
Provincial Public Service Commission,
Western Province.

On 08th May, 2018,
Western Provincial Public Service Commission Office,
No. 109,
Maha Veediya, Battaramulla.

Specimen Application Form

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT FOR GRADE 111 OF SPORTS COACH OF
WESTERN PROVINCIAL MINISTRY OF SPORTS – 2018



(For Official Use)

*Language Medium of Sitting for the examination

Sinhala – 2

Tamil – 3

English – 4

(Write the relevant number in the cage)

1.0 1.1 Name in Full (In English Block Capitals) –
(Eg: HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)

1.2 Last name with initials at the end (In English Block Capitals) :
.....
(Eg. GUNAWARDHANA, H. M.S.K.)

- 1.3 Name in Full (In Sinhala/Tamil) :
- 1.4 National Identity Card Number :
- 2.0 2.1 Permanent Address (In English Block Capitals) :
- 2.2 Permanent Address (In Sinhala/Tamil) :
- 2.3 Address to which the admission should be sent :
- i. In Sinhala/Tamil :
- ii. in English Block Capitals :
- 2.4 Telephone Number :
- Private : Office :
- 3.0 3.1 The designation, if you are already employed :
- 3.2 Appointment Date of relevant post and Service Duration as at 18.06.2018
- 3.3 The field, to which the relevant post belongs to :
- 3.4 The fact to which your designation belongs to ; Public Service/Provincial public Service /Another Institution
.....
- 3.5 Name and Address of relevant institution -
- 3.6 Official Telephone Number :
- 4.0 Gender – (Write the relevant number in the box)
- Male – 0
- Female – 1
- 4.1 Permanent resident district of applicant – Colombo – 1
- Gampaha - 2
- Kaluthara - 3 (Write relevant number in the cage)
- 4.2 Divisional Secretary's Division :
- 4.3 Duration of permanent residency in Western Province –
- Years : Months : Days :
- 4.4 Are you a Sri Lankan citizen by birth or by registration ?
- 4.5 Civil Status – Married – 2, Unmarried – 1
- (Write the relevant number in the cage)
- 4.6 Date of Birth : year: Month: Date:
- 4.7 Age as at closing date of applications: years: Months: Days:
- 5.0 Educational Qualifications :
- 5.1 Details of G.C.E (O/L) Examinatin : First Attempt
- i. Year and month of examination : Year Month
- ii. Index Number :
- iii. Results :

<i>Subject</i>	<i>Proficiency</i>	<i>Subject</i>	<i>Proficiency</i>
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

5.2 Details of G.C.E (O/L) examination : Second Attempt (Fill only if it is relevant)

- i. Year and month of examination : Year Month
 ii. Index Number :
 iii. Results :

<i>Subject</i>	<i>Proficiency</i>	<i>Subject</i>	<i>Proficiency</i>
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

6.0 Obtained qualifications as per no.6.0 of application calling notification (Put ✓ mark according to your qualifications)

- i. Having Completed a service period of 05 years in public service (including Western Provincial Public Service) or in a government corporation as a sports officer or in an equivalent post in the relevant field. ☐
- ii. Having a coaching license issued by sports board relevant to the field as per no 25 of 1973 of National Government Council ☐
- iii. Having obtained a diploma certificate of Sports Coach not less than 6 months by National Institute of Sports Science or Army/Navy/Air Force Training School. ☐
- iv. Having obtained a certificate issued by the relevant sports board to confirm as a sportsman that represented Sri Lanka in international competitions with completing the qualifications of above (i) and (ii), with G.C.E (O/L) Qualification, as per application calling notification. ☐

7.0 Have you ever found guilty before a court ?

(Put ✓ mark on the relevant cage) Yes ☐ No ☐

If Yes, mention details :

8.0 Details of the receipt of paying examination fee –

- i. Divisional Secretariat to which examination fees was paid :
 ii. Receipt number and date :
 iii. amount paid :

Affix the receipt here firmly

9.0 Declaration by applicant :

- a) I hereby declare that the above mentioned herein is true and correct according to my knowledge. I agree to bear the losses of not completing and/or erroneously completing.
All the sections here are duly completed.
- b) If it is found that this declaration is false, I know that I would become ineligible to be appointed for the post and to be dismissed from the post even after being appointed.
- c) Further, I will adhere to the rules and regulations of Western Provincial Public Service Council and I hereby agree to accept the decisions of cancelling my candidature if proved ineligible for the examination conditions.
- d) Any information stated here will not be changed later.

.....,
Signature of Applicant.

Date

10. Certifying this signature of the applicant –

I hereby certify that I personally know this applicant Mr./Mrs./Miss, that he/she has paid the required examination fee, that he/she has affirmed that receipt to the application and that he/she has signed in front of me on

.....,
Signature and Official Seal of Certifying Officer.

Date :

Full Name of Certifying Officer :

Designation :

Address :

Certificate of Head of Department for Applicants in Government Service

I hereby certify that Mr./Mrs./Miss That produce this application is currently working at office/institute from To (date) as (designation) at permanent/temporary/casual post (cut off irrelevant), that he/she has completed a satisfactory service period of 5 years as at 18.06.2018, that his/her service is commendable, that he/she will/will not be released from the current post in case of being selected for appointment as per results if this examination and that above details are accurate.

.....,
Signature official seal of Head of Department.

Date :

Name of Certifying Officer :

Designation :

Address :